



STENIEL MANUFACTURING CORPORATION

Corporate Social Responsibility Programs

TREE PLANTING ACTIVITIES

A. Objective:

To enhance environmental sustainability by increasing green cover and promoting biodiversity through organized tree planting initiatives.

B. Program Outline:

1. Project Planning:
 - Identify locations for tree planting in collaboration with local government units and environmental NGOs.
 - Select appropriate tree species suitable for the local climate and soil conditions.
2. Stakeholder Engagement:
 - Partner with local communities, schools, and environmental organizations.
 - Encourage employee participation through volunteer sign-up initiatives.
3. Logistics and Resources:
 - Procure saplings, tools, and protective gear for participants.
 - Schedule the planting activity during favorable weather conditions.
4. Implementation:
 - Conduct an orientation session for participants on proper planting techniques.
 - Organize tree planting events, ensuring the involvement of all stakeholders.
5. Monitor and maintain the planted trees, including watering, mulching, and protection from pests.

C. Post-Activity:

- Document the event with photos and reports.
- Establish a tree maintenance schedule, including community involvement.
- Implementation Guidelines:
 - Ensure the selection of native or climate-resilient species.
 - Secure permits from local authorities if planting on public land.
 - Provide proper training to volunteers to ensure high survival rates of the trees.
 - Engage with the community for long-term care and maintenance of the planted trees.



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PLASTIC RECYCLING PROGRAMS

A. Objective:

To reduce plastic waste and promote environmental responsibility by implementing a plastic recycling program.

B. Program Outline:

1. Project Planning:
 - Identify sources of plastic waste within the company and the community.
 - Partner with recycling companies or facilities for processing collected plastics.
2. Stakeholder Engagement:
 - Educate employees and the community on the importance of plastic recycling.
 - Organize workshops or awareness campaigns on proper plastic waste segregation.
3. Logistics and Resources:
 - Set up designated plastic collection points within company premises and in the community.
 - Provide bins and clear signage to encourage proper disposal and segregation.
4. Implementation:
 - Launch the recycling program with a company-wide event.
 - Regularly collect, sort, and transport the plastics to recycling facilities.
 - Track the amount of plastic recycled and report on progress.

C. Post-Activity:

- Share success stories and recycling metrics with employees and the community.
- Continuously improve the program based on feedback and outcomes.
- Implementation Guidelines:
 - Ensure proper labeling of recycling bins to avoid contamination.
 - Schedule regular collection and transportation to recycling facilities.
 - Encourage innovation, such as upcycling projects, to repurpose plastic waste.



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EMPLOYEE WELLNESS PROGRAMS

A. Objective:

To promote the physical, mental, and emotional well-being of employees through comprehensive wellness programs.

B. Program Outline:

1. Project Planning:

- Assess employee wellness needs through surveys or focus groups.
- Design a variety of wellness activities, including fitness challenges, mental health workshops, and nutritional guidance.

2. Stakeholder Engagement:

- Partner with healthcare providers, fitness centers, and wellness coaches.
- Form a wellness committee comprising employees from different departments.

3. Logistics and Resources:

- Allocate a budget for wellness activities, including incentives and rewards.
- Provide facilities for activities such as gyms, meditation rooms, or healthy food options in the cafeteria.

4. Implementation:

- Launch the program with an introductory session outlining available resources and activities.
- Schedule regular wellness events such as yoga sessions, health check-ups, and stress management workshops.
- Encourage participation through competitions, team challenges, and wellness incentives.

C. Post-Activity:

- Collect feedback from participants to assess the effectiveness of the programs.
- Adjust and expand the program based on employee needs and interests.
- Implementation Guidelines:
 - Ensure inclusivity by offering a variety of activities catering to different interests and fitness levels.
 - Provide confidential counseling services to support mental health.
 - Regularly communicate wellness tips and program updates through internal channels.



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RELIEF CONTRIBUTIONS

A. Objective:

To provide timely and effective support to communities affected by natural disasters or emergencies through coordinated relief efforts.

B. Program Outline:

1. Project Planning:

- Identify potential disaster-prone areas and assess the types of relief that may be needed.
- Establish a relief fund or resource pool for immediate deployment during emergencies.

2. Stakeholder Engagement:

- Collaborate with local government units, disaster response agencies, and NGOs.
- Involve employees in fundraising activities or collection drives for relief goods.

3. Logistics and Resources:

- Procure and stockpile essential relief items such as food, water, clothing, and medical supplies.
- Set up a system for rapid mobilization and distribution of relief materials.

4. Implementation:

- Activate the relief program in response to an emergency, coordinating with local authorities.
- Deploy teams to affected areas for distribution and support.
- Ensure transparency and accountability in the use of relief funds and resources.

C. Post-Activity:

- Conduct a post-relief evaluation to assess the impact and identify areas for improvement.
- Report on the relief efforts to stakeholders, highlighting the support provided.
- Implementation Guidelines:
 - Prioritize the safety of relief volunteers and ensure they are properly trained.
 - Maintain flexibility to respond to different types of emergencies.
 - Ensure equitable distribution of relief to the most affected and vulnerable populations.



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INSTALLATION OF SOLAR LIGHTS FOR THE COMMUNITY

A. Objective:

To enhance community safety and reduce energy costs by installing solar-powered lights in public spaces.

B. Program Outline:

1. Project Planning:

- Identify key locations in the community where solar lights would have the most impact, such as streets, parks, or public facilities.
- Conduct feasibility studies to determine the best solar lighting systems based on sunlight exposure and community needs.

2. Stakeholder Engagement:

- Partner with solar energy providers and local governments for technical support and permits.
- Engage community members in the planning process to identify priority areas.

3. Logistics and Resources:

- Procure solar lighting systems and necessary installation equipment.
- Allocate budget for installation, maintenance, and potential repairs.

4. Implementation:

- Organize installation teams comprising company employees and local technicians.
- Conduct a community launch event to demonstrate the benefits of solar lighting.
- Train local residents on the maintenance of the solar lights to ensure sustainability.

C. Post-Activity:

- Monitor the performance and impact of the solar lights on community safety and energy consumption.
- Report on the success of the initiative and explore opportunities for expansion to other areas.
- Implementation Guidelines:
 - Ensure the selection of durable, weather-resistant solar lights.
 - Engage in regular maintenance checks to ensure the lights remain operational.
 - Foster community ownership by involving local residents in monitoring and upkeep.